

**MINUTES OF MEETING  
RUSTIC OAKS  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Rustic Oaks Community Development District held Multiple Public Hearings and a Regular Meeting on March 21, 2022, at 1:30 P.M., at the Comfort Suites Sarasota – Siesta Key, 5690 Honoré Avenue, Sarasota, Florida 34233.

**Present at the meeting were:**

Garth Noble	Chair
Jerry Tomberlin (via telephone)	Vice Chair
Jessica Reschke	Assistant Secretary
Chris Torres	Assistant Secretary

**Also present were:**

Kristen Suit	District Manager
John Vericker (via telephone)	District Counsel
Jordan Schrader (via telephone)	District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Suit called the meeting to order at 1:33 p.m. Supervisors Noble, Reschke and Torres were present in person. Supervisor Tomberlin was attending via telephone. Supervisor Kakridas was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Public Hearing Confirming the Intent of the District to Use the Uniform Method of Levy, Collection and Enforcement of Non-Ad Valorem Assessments as Authorized and Permitted by Section 197.3632, Florida Statutes; Expressing the Need for the Levy of Non-Ad Valorem Assessments and**

**Setting Forth the Legal Description of the Real Property Within the District's Jurisdictional Boundaries that May or Shall Be Subject to the Levy of District Non-Ad Valorem Assessments; Providing for Severability; Providing for Conflict and Providing for an Effective Date**

**A. Affidavit/Proof of Publication**

The affidavit of publication was included for informational purposes.

**B. Consideration of Resolution 2022-11, Expressing its Intent to Utilize the Uniform Method of Levying, Collecting, and Enforcing Non-Ad Valorem Assessments Which May Be Levied by the Rustic Oaks Community Development District in Accordance with Section 197.3632, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date**

**On MOTION by Mr. Noble and seconded by Ms. Reschke, with all in favor, the Public Hearing was opened.**

Ms. Suit presented Resolution 2022-11 and read the title.

No members of the public spoke.

**On MOTION by Mr. Noble and seconded by Mr. Torres, with all in favor, the Public Hearing was closed.**

**On MOTION by Mr. Noble and seconded by Mr. Torres, with all in favor, Resolution 2022-11, Expressing its Intent to Utilize the Uniform Method of Levying, Collecting, and Enforcing Non-Ad Valorem Assessments Which May Be Levied by the Rustic Oaks Community Development District in Accordance with Section 197.3632, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**FOURTH ORDER OF BUSINESS**

**Public Hearing to Hear Public Comments and Objections to the Adoption of the Rules of Procedure, Pursuant to Sections 120.54 and 190.035, Florida Statutes**

**A. Affidavits /Proof of Publication**

The affidavits of publication were included for informational purposes.

**B. Consideration of Resolution 2022-12, Adopting Rules of Procedure; Providing a Severability Clause; and Providing an Effective Date**

**On MOTION by Mr. Torres and seconded by Ms. Reschke, with all in favor, the Public Hearing was opened.**

The Rules of Procedure were the same as the version presented at the last meeting. No members of the public spoke.

**On MOTION by Ms. Reschke and seconded by Mr. Torres, with all in favor, the Public Hearing was closed.**

Ms. Suit presented Resolution 2022-12.

**On MOTION by Mr. Noble and seconded by Ms. Reschke, with all in favor, Resolution 2022-12, Adopting Rules of Procedure; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Stormwater Needs Analysis Proposal**

Ms. Suit stated that the \$7,500 proposal was sent under separate cover. Mr. Schrader stated that the Report for new CDDs, will provide a tabulation of the improvements to be built and, since the City of Venice Utilities are stewards of the CDD's sanitary sewers, he will also point out the Amenity Center sites to ensure the CDD is in compliance.

**On MOTION by Mr. Noble and seconded by Mr. Torres, with all in favor, the Clearview Land Design, P.L., Proposal/Work Authorization to prepare and submit the 20-Year Stormwater Needs Analysis Report, in a not-to-exceed lump sum amount of \$7,500, was approved.**

**SIXTH ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year 2020/2021 Budget**

**A. Affidavit /Proof of Publication**

The affidavit of publication was included for informational purposes.

**B. Consideration of Resolution 2022-13, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021; Authorizing Budget Amendments; and Providing an Effective Date**

Ms. Suit previewed the Fiscal Year 2021 budget.

**On MOTION by Mr. Noble and seconded by Ms. Reschke, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Mr. Noble and seconded by Mr. Torres, with all in favor, the Public Hearing was closed.**

Ms. Suit presented Resolution 2022-13.

**On MOTION by Mr. Noble and seconded by Mr. Torres, with all in favor, Resolution 2022-13, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year 2021/2022 Budget**

**A. Affidavit /Proof of Publication**

The affidavit of publication was included for informational purposes.

**B. Consideration of Resolution 2022-14, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2021, and Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date**

Ms. Suit reviewed the Fiscal Year 2022 budget.

**On MOTION by Mr. Noble and seconded by Ms. Reschke, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Mr. Noble and seconded by Mr. Torres, with all in favor, the Public Hearing was closed.**

Ms. Suit presented Resolution 2022-14.

**On MOTION by Mr. Noble and seconded by Ms. Reschke, with all in favor, Resolution 2022-14, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2021, and Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-06, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022 and Providing for an Effective Date [Location Near UTC Mall or off Fruitville Road]**

Ms. Suit presented Resolution 2022-06. The remainder of the Fiscal Year 2022 meetings would be held on the third Monday of each month, at 1:30 p.m., at a location to be determined. The Fiscal Year 2022 Meeting Schedule would be updated accordingly.

**On MOTION by Mr. Noble and seconded by Mr. Torres, with all in favor, Resolution 2022-06, Designating Dates, Times, and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022, at a location to be determined, and Providing for an Effective Date, was adopted.**

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-08, Designating the Primary Administrative Office and Principal Headquarters of the District and Providing an Effective Date**

This item was deferred.

**TENTH ORDER OF BUSINESS**

**Consideration of Responses to Request for Proposals (RFP) for Annual Audit Services**

**A. Affidavit of Publication**

**B. RFP Package**

These items were included for informational purposes.

**C. Respondents**

Ms. Suit recapped the amount proposed by each respondent, as follows:

**I. Berger, Toombs, Elam, Gaines & Frank**

\$3,030 without bonds, with annual incremental increases reaching \$3,300.

**II. Carr, Riggs & Ingram, LLC**

\$5,000 without bonds and increasing by \$1,100 per year for each bond issue.

**III. Grau & Associates**

\$3,200 without bonds, with annual incremental increases reaching \$4,000. If bonds are issued, the fee would increase \$2,000.

**D. Auditor Evaluation Matrix/Ranking**



**On MOTION by Mr. Nobel and seconded by Ms. Reschke, with all in favor, the February 16, 2022 Special Meeting Minutes, as presented, were approved.**

**THIRTEENTH ORDER OF BUSINESS****Staff Reports****A. District Counsel: *Straley Robin Vericker***

There was nothing to report.

Discussion ensued regarding preparing an agreement with the HOA to manage the CDD's field operations, which resulted in the following:

- Once the HOA is established, Mr. Vericker will be provided with the information necessary to prepare a draft agreement with the HOA.
- Ms. Suit will ask Mr. Brad Van Buren, with the HOA, to provide a scope of services and proposed Fiscal Year 2023 Operations and Maintenance (O&M) Field Operations budget, prior to the April 18, 2022 CDD meeting.
- Mr. Noble would schedule a conference with the HOA and District Management to discuss the Fiscal Year 2023 O&M Field Operations budget.

**B. District Engineer: *Clearview Land Design, P.L.***

Regarding some confusion about the Meritage triangular multi-family parcel, Mr. Schrader expressed his confidence that the parcel in question is not part of the CDD's legal description.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: TBD**
  - **QUORUM CHECK**

All Supervisors confirmed their attendance at the April 18, 2022 meeting.

**FOURTEENTH ORDER OF BUSINESS****Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**FIFTEENTH ORDER OF BUSINESS****Public Comments**



There were no public comments.


**SIXTEENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Ms. Reschke and seconded by Mr. Tomberlin, with all in favor,  
the meeting adjourned at 2:00 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair