

**MINUTES OF MEETING  
RUSTIC OAKS  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Rustic Oaks Community Development District held a Regular Meeting on February 20, 2023, at 1:30 p.m., at the Homewood Suites Sarasota Lakewood Ranch, 305 N. Cattlemen Road, Sarasota, Florida 34235.

**Present at the meeting were:**

Garth Noble	Chair
John Kakridas	Assistant Secretary
Jessica Reschke	Assistant Secretary

**Also present were:**

Kristen Suit	District Manager
Mark Straley (via telephone)	District Counsel
Jordan Schrader (via telephone)	District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Suit called the meeting to order at 1:31 p.m. Supervisors Noble, Reschke and Kakridas were present. Supervisor Tomberlin was not present. One seat was vacant.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Acceptance of Resignation of Supervisor  
Jerry Tomberlin [SEAT 3]; *Term Expires  
November, 2023***

Ms. Suit presented the resignation of Mr. Tomberlin from Seat 3.

<p><b>On MOTION by Mr. Noble and seconded by Mr. Kakridas, with all in favor, the resignation of Mr. Jerry Tomberlin from Seat 3, was accepted.</b></p>
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**FOURTH ORDER OF BUSINESS**

**Consider Appointment of Martha Schiffer to Fill Unexpired Term of Seat 3**

Mr. Noble nominated Ms. Martha Schiffer to fill Seat 3.

No other nominations were made.

**On MOTION by Mr. Noble and seconded by Ms. Reschke, with all in favor, the appointment of Ms. Martha Schiffer to Seat 3, was approved.**

**FIFTH ORDER OF BUSINESS**

**Consider Appointment to Fill Unexpired Term of Seat 4**

This item was deferred.

**SIXTH ORDER OF BUSINESS**

**Administration of Oath of Office (*the following will be provided in a separate package*)**

The Oath of Office will be administered to Ms. Schiffer at or prior to a future meeting.

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
  - I. Form 1: Statement of Financial Interests**
  - II. Form 1X: Amendment for Form 1, Statement of Financial Interests**
  - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

The above items were deferred to the next meeting.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-01, Designating Certain Officers of the District, and Providing for an Effective Date**

Mr. Noble nominated the following slate of officers:

Chair

Garth Noble

Vice Chair	Martha Schiffer
Assistant Secretary	Jessica Reschke
Assistant Secretary	John Kakridas
Assistant Secretary	Kristen Suit

No other nominations were made.

Prior appointments by the Board for Treasurer and Assistant Treasurer remain unaffected by this Resolution.

**On MOTION by Mr. Kakridas and seconded by Ms. Reschke, with all in favor, Resolution 2023-01, Designating Certain Officers of the District, and nominated, and Providing for an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Discussion: On-Site Phase 1 Bill of Sale from Developer to CDD**

Mr. Schrader reported the following regarding the On-Site Phase 1 Bill of Sale:

- Based on discussions with District Counsel and others, it was decided that the Bill of Sale will most likely occur at the end of the month, when construction is at the point where everyone is comfortable with conveying it.
- The purpose today is to authorize the Chair or Vice Chair to execute the Bill of Sale conveying certain infrastructure to the CDD, subject to District Engineer and District Counsel review and approval.

**On MOTION by Mr. Noble and seconded by Mr. Kakridas, with all in favor, the authorizing the Chair or Vice Chair to executed the Bill of Sale, outside of a Board meeting, subject to District Engineer and District Counsel review and approval, was approved.**

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-02, Designating the Primary Administrative Office and Principal Headquarters of the District and Providing an Effective Date**

This item was deferred.

**TENTH ORDER OF BUSINESS**

**Consideration of Maintenance Agreement for Enhancements Within Public Right-of-Way for Designated Responsible Entities**

Ms. Suit presented the Maintenance Agreement. Mr. Schrader stated that this Agreement is on a form utilized by the County. The Agreement is related to landscape enhancements and signage that will be constructed on Ranch Road.

**On MOTION by Mr. Noble and seconded by Ms. Reschke, with all in favor, the Maintenance Agreement for Enhancements Within Public Right-of-Way for Designated Responsible Entities, in substantial form, and authorizing the Chair or Vice Chair to negotiated any changes the County might require and/or request and to approve and execute the final Agreement, was approved.**

**ELEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of December 31, 2022**

**On MOTION by Mr. Noble and seconded by Mr. Kakridas, with all in favor, the Unaudited Financial Statements as of December 31, 2022, were accepted.**

**TWELFTH ORDER OF BUSINESS**

**Approval of September 19, 2022 Public Hearing and Regular Meeting Minutes**

**On MOTION by Mr. Noble and seconded by Mr. Kakridas, with all in favor, the September 19, 2022 Public Hearing and Regular Meeting Minutes, as presented, were approved.**

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Straley Robin Vericker***

There was no report.

**B. District Engineer: *Clearview Land Design, P.L.***

There was no report.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: March 20, 2023 at 1:30 P.M.**
  - **QUORUM CHECK**

The March 20, 2023 meeting will be cancelled.

**FOURTEENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**FIFTEENTH ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**SIXTEENTH ORDER OF BUSINESS**

**Adjournment**

<p><b>On MOTION by Mr. Noble and seconded by Mr. Kakridas, with all in favor, the meeting adjourned at 1:43 p.m.</b></p>
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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair