

**MINUTES OF MEETING
RUSTIC OAKS COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Rustic Oaks Community Development District held Public Hearings and a Regular Meeting on July 17, 2023 at 1:30 p.m., at the Homewood Suites Sarasota Lakewood Ranch, 305 N. Cattlemen Road, Sarasota, Florida 34235.

Present at the meeting were:

Garth Noble	Chair
Martha Schiffer	Vice Chair
John Kakridas	Assistant Secretary
Jessica Reschke (via telephone)	Assistant Secretary
Megan Germino	Assistant Secretary

Also present were:

Kristen Suit	District Manager
Mark Straley (via telephone)	District Counsel
Jordan Schrader (via telephone)	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 1:34 p.m. Supervisors Noble, Schiffer and Kakridas were present. Supervisor Reschke attended via telephone. One seat was vacant at roll call.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Consider Appointment to Fill Unexpired
Term of Seat 4; Term Expires November
2023**

Mr. Noble nominated Ms. Megan Germino to fill Seat 4.

No other nominations were made.

On MOTION by Ms. Schiffer and seconded by Mr. Noble, with all in favor, the appointment of Ms. Megan Germino to Seat 4, was approved.

FOURTH ORDER OF BUSINESS

Administration of Oath of Office to Appointed Supervisor (the following will be provided in a separate package)

Ms. Suit, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Ms. Megan Germino. Ms. Germino is already familiar with the following:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B: Memorandum of Voting Conflict**

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-05, Designating Certain Officers of the District, and Providing for an Effective Date

Ms. Suit presented Resolution 2023-05. Mr. Noble nominated the following slate:

- | | |
|---------------------|-----------------|
| Chair | Garth Noble |
| Vice Chair | Martha Schiffer |
| Assistant Secretary | Jessica Reschke |
| Assistant Secretary | John Kakridas |
| Assistant Secretary | Megan Germino |
| Assistant Secretary | Kristen Suit |

No other nominations were made. Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer remain unaffected by this Resolution.

On MOTION by Mr. Noble and seconded by Ms. Schiffer, with all in favor, Resolution 2023-05, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2023/2024 Budget

On MOTION by Mr. Noble and seconded by Ms. Germino, with all in favor, the Public Hearing was opened.

- A. Proof/Affidavit of Publication**
- B. Consideration of Resolution 2023-10, Adopting a Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; and Providing an Effective Date**

Ms. Suit presented Resolution 2023-10. She reviewed the proposed Fiscal Year 2024 budget, noting that the majority of assessment revenue is on-roll, with the balance of revenue comprised of off-roll assessments and Landowner contributions. Revenues and expenditures were unchanged since the proposed Fiscal Year 2024 budget was last presented.

No members of the public spoke.

On MOTION by Mr. Noble and seconded by Ms. Schiffer, with all in favor, the Public Hearing was closed.

Mr. Schrader joined the meeting via telephone at 1:40 p.m.

On MOTION by Mr. Noble and seconded by Mr. Kakridas, with all in favor, Resolution 2023-10, Adopting a Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Public Hearing to Hear Comments and Objections on the Imposition of Maintenance and Operation Assessments

to Fund the Budget for Fiscal Year 2023/2024, Pursuant to Florida Law

On MOTION by Ms. Schiffer and seconded by Mr. Noble, with all in favor, the Public Hearing was opened.

- A. Proof/Affidavit of Publication**
- B. Mailed Notice(s) to Property Owners**
- C. Consideration of Resolution 2023-11, Imposing Annually Recurring Operations and Maintenance Non-Ad Valorem Special Assessments; Providing for Collection and Enforcement of All District Special Assessments; Certifying an Assessment Roll; Providing for Amendment of the Assessment Roll; Providing for Challenges and Procedural Irregularities; Approving the Form of a Budget Funding Agreement; Providing for Severability; Providing for an Effective Date**

There were no public comments.

On MOTION by Mr. Noble and seconded by Ms. Schiffer, with all in favor, the Public Hearing was closed.

Ms. Suit presented Resolution 2023-11.

On MOTION by Mr. Noble and seconded by Ms. Schiffer, with all in favor, Resolution 2023-11, Imposing Annually Recurring Operations and Maintenance Non-Ad Valorem Special Assessments; Providing for Collection and Enforcement of All District Special Assessments; Certifying an Assessment Roll; Providing for Amendment of the Assessment Roll; Providing for Challenges and Procedural Irregularities; Approving the Form of a Budget Funding Agreement; Providing for Severability; Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Fiscal Year 2023-2024 Budget Funding Agreement

Ms. Suit presented the Fiscal Year 2023-2024 Budget Funding Agreement.

On MOTION by Mr. Kakridas and seconded by Ms. Schiffer, with all in favor, the Fiscal Year 2023-2024 Budget Funding Agreement, was approved.

NINTH ORDER OF BUSINESS

Ratification of Envera Services Agreement Change Order

Ms. Suit presented the Envera Services Agreement Change Order, previously executed by the Vice Chair.

On MOTION by Mr. Noble and seconded by Ms. Germino, with all in favor, the Envera Services Agreement Change Order, was ratified.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2023-02, Designating the Primary Administrative Office and Principal Headquarters of the District and Providing an Effective Date

This item was deferred.

ELEVENTH ORDER OF BUSINESS

Presentation of Audited Financial Statements for the Fiscal Year Ended September 30, 2022, Prepared by Grau & Associates

Ms. Suit presented the Audited Financial Statements for the Fiscal Year Ended September 30, 2022. There were no findings, recommendations, irregularities or instances of noncompliance; it was an unmodified opinion, otherwise known as a clean audit.

TWELFTH ORDER OF BUSINESS

Consideration of Resolution 2023-12, Hereby Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2022

Ms. Suit presented Resolution 2023-12.

On MOTION by Mr. Noble and seconded by Ms. Schiffer, with all in favor, Resolution 2023-12, Hereby Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2022, was adopted.

THIRTEENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of May 31, 2023

Ms. Suit presented the Unaudited Financial Statements as of May 31, 2023.

On MOTION by Ms. Schiffer and seconded by Mr. Noble, with all in favor, the Unaudited Financial Statements as of May 31, 2023, were accepted.

FOURTEENTH ORDER OF BUSINESS

Approval of May 15, 2023 Regular Meeting Minutes

Ms. Suit presented May 15, 2023 Regular Meeting Minutes.

On MOTION by Mr. Noble and seconded by Ms. Schiffer, with all in favor, the May 15, 2023 Regular Meeting Minutes, as presented, were approved.

FIFTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Straley Robin Vericker

There was no report.

B. District Engineer: Clearview Land Design, P.L.

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **0 Registered Voters in District as of April 15, 2023**
- **NEXT MEETING DATE: August 21, 2023 at 1:30 PM**
 - **QUORUM CHECK**

Ms. Suit stated that a new meeting location will be secured, as the current meeting location is no longer available. Further updates will be provided when available.

The meeting scheduled for August 21, 2023 will be cancelled.

SIXTEENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

SEVENTEENTH ORDER OF BUSINESS

Public Comments

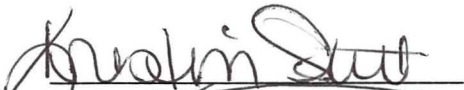
No members of the public spoke.

EIGHTEENTH ORDER OF BUSINESS

Adjournment

**On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor,
the meeting adjourned at 1:49 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair