

**MINUTES OF MEETING
RUSTIC OAKS COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Rustic Oaks Community Development District held a Regular Meeting on February 19, 2024 at 1:30 p.m., at the EVEN Hotels, 6231 Lake Osprey Drive, Sarasota, Florida 34240.

Present were:

Martha Schiffer
Megan Germino
John Kakridas

Vice Chair
Assistant Secretary
Assistant Secretary

Also present:

Kristen Suit
Mark Straley (via telephone)
Jordan Schrader (via telephone)

District Manager
District Counsel
District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 1:30 p.m. Supervisors Schiffer, Germino and Kakridas were present. Supervisors Noble and Reschke were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2024-03, Designating a Date, Time, and Location for Landowners' Meeting; Providing for Publication, Providing for an Effective Date

<p>On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, Resolution 2024-03, Designating a Date, Time, and Location of November 5, 2024 at 1:30 p.m., at the EVEN Hotels, 6231 Lake Osprey Drive, Sarasota, Florida 34240, for a Landowners' Meeting; Providing for Publication, Providing for an Effective Date, was adopted.</p>

FOURTH ORDER OF BUSINESS

Update: Required Ethics Training and Form 1 Disclosure Filing

The Memorandum in the agenda includes links to free online courses. Completion of the requirement will be reported when filing Form 1 electronically in 2025.

FIFTH ORDER OF BUSINESS**Consideration of Kastro Lawn Maintenance and Landscaping LLC Agreement for Landscape and Irrigation Maintenance Services**

Ms. Suit presented the Kastro Lawn and Maintenance Landscaping LLC Agreement. The version in the electronic agenda is updated to reflect the new amount of \$162,000. Ms. Schiffer and her team reviewed the contract; the maintenance map is included.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the Kastro Lawn and Maintenance Landscaping LLC Agreement for Landscape and Irrigation Maintenance Services, in the annual amount of \$162,000, authorizing District Counsel to draft a form of Agreement, and authorizing the Chair or Vice Chair to execute, was approved.

SIXTH ORDER OF BUSINESS**Consideration of Resolution 2024-01, Designating the Primary Administrative Office and Providing an Effective Date**

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, Resolution 2024-01, Designating 2300 Glades Road, Suite 401W, Boca Raton, Florida 33431 as the Primary Administrative Office of the District and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS**Consideration of Resolution 2024-02, Designating the Location of the Local District Records Office and Providing an Effective Date**

This item was deferred.

EIGHTH ORDER OF BUSINESS**Acceptance of Unaudited Financial Statements as of December 31, 2023**

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the Unaudited Financial Statements as of December 31, 2023, were accepted.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the November 20, 2023 Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Straley Robin Vericker

There was no report.

B. District Engineer: Clearview Land Design, P.L.

Mr. Schrader stated the CDD will bid plans for work to be done by Meritage; as the constructing party, the CDD will need to engage Kimley-Horn as the Engineer of Record. Mr. Straley stated, as the contracting party, the CDD must get into privity with Kimley-Horn. He explained the relationship between the Inspecting Engineer and Constructing Engineer and noted it is cleaner if the CDD engages Kimley-Horn as Engineer of Record. He noted that Kimley-Horn will need to be included in the bidding process to respond to questions as they arise.

Mr. Straley stated a Request for Qualifications (RFQ) will not be necessary.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: March 18, 2024 at 1:30 PM**

- **QUORUM CHECK**

The March 18, 2024 meeting will be cancelled.

ELEVENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

TWELFTH ORDER OF BUSINESS


Public Comments

No members of the public spoke.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the meeting adjourned at 1:39 p.m.


Secretary/Assistant Secretary


Chair/Vice Chair